

Job Description

Day Health Care Assistant

Accountable to: Duty Manager

Responsible for:

To share with other staff in meeting the personal care and social needs of Service Users in a way that values dignity and promotes choice, respect, participation and independence.

Below is an outline of your duties that you will be responsible for, these are not however exhaustive and there may be other comparable duties as directed by the management team. Working in a community may require you to work at alternative sites from time to time.

Responsibilities:

- To assist Service Users with their personal care needs, including assistance with dressing, undressing, washing, bathing, toileting, cleaning teeth, nail care, shaving, hair care and all other personal care tasks stated in the care plan.
- To ensure that all care needs delivery meets the outcomes within the service User's individual care plans and contribute to the review process
- To help Service Users with mobility problems and other physical needs including continence and assistance with the use and care of aids/ adaptations and equipment
- To care for Service Users that are temporally sick and require support with various non nursing needs
- To help and care for Service Users whom have a terminal illness

- To help in the promotion of physical and emotional stimulus for Service Users through positive interaction by giving encouragement to engage in the homes activity schedule
- To undertake housekeeping and food preparation duties when required
- To support and promote good standards of health and hygiene, social skills and independence
- To communicate effectively with Service Users, using methods of communicating that they choose and which promotes their uniqueness and individuality
- To complete accurate and precise documentation
- To act as a key worker for identified Service Users
- To administer medication if necessary and/ or deemed appropriate. (Only to be done after completing mandatory medication training and signed off by one of the management team)

Health and Safety

- Report any health and safety concerns to the duty manager, protecting the welfare of all visitors, staff and residents of the Care Community at all times. Including taking equipment out of action and placing notices on effected equipment.
- To keep yourself and the other people in the community safe.
- Maintain building security as instructed.

Training

- To attend all training provided to you when requested.
- To attend all staff meetings when requested.